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Nunavut Legal Aid
Nunavut Maligalikiyiit
L'aide Juridique du Nunavut

Headquarters
19 Recreation Drive
Box 125
Gjoa Haven, X0B 1J0
(867) 360-4600

Kivalliq Legal Services
18-4 Avinngaq Street
Box 420
Rankin Inlet, X0C 0G0
(867) 645-2536
1-800-606-9400

Maliganik Tukisiniakvik Legal Services
1104-B Inuksugait Plaza
Box 29
Iqaluit, X0A 0H0
(867) 975-6395
1-866-202-5593

Kitikmeot Law Centre
25 Mitik Street
Box 96
Cambridge Bay, X0B 0C0
(867) 983-2906
1-866-240-4006

Job Title: Staff Counsel – Family Law

Job Type: Contract

Contract Duration: 24-36 months

City, Province, Country: Various Nunavut Locations

Job Location: No remote work

Job Category: Legal

Workplace Based - The role is physically based in a NU Legal Aid Office.

Open Positions: Multiple

Closing Date: Open until filled

Salary: \$95,000 - \$175,000/Year based on seniority IAW the LSB Salary Grid.

Additional Benefits: Vacation Travel Allowance, Housing Allowance, and Northern Allowance

New Year, New You, New Challenge

Nunavut Legal Aid employees are committed to making a difference in the lives of our clients. As an integral partner in the Justice system, working at Legal Aid is more than just a job. It's an opportunity to help people who need it the most, to ensure each client receives access to justice afforded to them under the law. Consider this opportunity if you are looking for a new challenge in your career with a team dedicated to justice and innovation in a flexible and supportive work environment.

A core value at Legal Aid is building a diverse workforce that represents the Inuit communities we serve while promoting a safe culture and work environment that dismantles systemic barriers, welcomes fresh perspectives, and embraces differences as a priority. We encourage applicants from equity-seeking groups. We recognize the value of equity, diversity, and inclusion and are committed to addressing systemic barriers and prioritizing, attracting, and retaining diverse staff.

Primary function

Provided legal services remotely and in person to clients across Nunavut. The individual(s) selected for these positions will be based in one of our clinics in Iqaluit, Cambridge Bay, or Rankin Inlet.

Many clients with complex and varying needs seek civil law assistance, making for a demanding and challenging work environment. The Family Lawyer will counsel to clients, inform them about their legal options, and represent them in court. You will also draft legal documents, conduct research, and negotiate settlements. The preferred candidate will be a self-starter with substantial family law experience in the private or public sector who is familiar with legal aid services.

Reporting to: Family Practice Lead



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Key Accountabilities

- Cost-effectively provide high-quality legal services.
- Represent clients through all stages.
- Courageous advocacy on behalf of our clients.
- Provide legal advice to clients.
- Maintain up-to-date knowledge about civil law and practice.
- Timely file management and maintenance, as per Legal Aid requirements (including computer technology, smartphones, and required software).
- Data collection, including timely recording of services provided.
- Remain adaptable and flexible in a changing environment.
- Punctual attendance and time-docketing.
- Facilitate knowledge-sharing and best practices amongst colleagues.
- Perform other duties and administrative tasks as assigned.

Required skills & experience.

- Lawyer in good standing with the Law Society of Nunavut or another Canadian jurisdiction.
- Sound knowledge of the statutes of Nunavut and legal research skills concerning relevant case law.
- Experience in family law, advocacy skills, and interview techniques.
- Experience representing clients with complex legal issues.
- Client-focused with problem-solving skills and sound judgment.
- Experience working with marginalized and vulnerable clients.
- Ability to learn and adapt to new or modified policies and procedures.
- Strong interpersonal skills – the ability to work in a team setting, relate to other staff, and manage through conflict.
- Communication skills.
- Courtroom and trial experience.
- Sound judgement and ability to work in stressful situations.
- Experience with Microsoft 365 programs (Teams, Outlook, Word, PowerPoint and Excel) and other computer-based programs such as SharePoint.

To apply, submit a cover letter & résumé to hr-applications@nulegalaid.com

Only those candidates selected for an interview will be notified.

Please note that all applicants are encouraged to provide a valid email address for communication purposes. Applicants may receive written correspondence regarding this job posting directly to the email address provided on their resume.